

School Aid
Annual Report 2017

School Aid

In 2017 School Aid began delivering a second three year plan focussed on improving literacy for African children. Exciting developments are in train, driven by the energy and commitment of our staff, volunteers and supporters. We are deeply appreciative of The Peter Cundill Foundation's belief in our mission and of their continued funding that makes this new plan possible.

Vuleka School is once again overwhelmed by the generosity of School Aid....Thank You for stretching a helping hand from the UK! We are always happy to add books to our libraries.

On behalf of...all the Vuleka children,
we say "THANK YOU SCHOOL AID".

Marlene Neaves, Deputy Head, Jellico Vuleka

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Statement from the Chairman

Our growth is concentrated in Africa, where we have expanded the reading club programme from South Africa to Malawi and Lesotho. The promotion of Michael Makwela, our South Africa Project Manager, to Africa Programme Manager allows for his expertise to be shared among School Aid colleagues in these countries as well as Tanzania, and for new initiatives to be advanced across our focus countries.



Janis Mowlam - Chairman

In partnership with our sister organisation, School Aid South Africa, and The Bookery, we have developed further sustainable school libraries, with work underway to cascade this programme to Lesotho, Malawi and Tanzania during the three year plan.

School Aid benefits greatly from sponsorship of services and from partnerships that allow our combined efforts to have greater impact. We are sincerely grateful to our sponsors and warmly appreciate the working relationship with our partners.

Teamwork and Leadership

In the UK Clare Junak, School Aid's General Manager, organises most effectively a team of dedicated and hardworking part time staff and Volunteers, ably supported by Thomas Broom, our UK and Africa Operations Manager, in addition to developing the roles and capabilities of the growing number of representatives in Africa, where we have focussed our resources to expand our targeted literacy initiatives. In 2017 School Aid delivered 162,960 books to 132 schools, to improve education and literacy for 106,840 African learners - demonstrating the value of sound teamwork and good leadership.

At the start of the year we recruited Heather Reid as our new fundraiser. Heather brings both experience and fresh ideas, and has successfully guided us through the stages of The Big Give campaign. We are immensely grateful to

our many generous supporters and to our champion, The Waterloo Foundation.

The Community Fundraising team again promoted School Aid through the well supported School Run, an event growing in popularity locally, the highly enjoyable Film Night and a well organised Bridge Drive. Our thanks to all who contributed to their success.

Restructuring for the future

During the year the Board took the decision to change its legal structure from that of a trust to a charitable incorporated organisation, more in keeping with the requirements of an expanding organisation. Under the guidance of Trustee Ian Hodgson this conversion is expected to be achieved in early 2018.

With so much change and growth in train, I am sincerely grateful to my fellow Trustees for their conscientious stewardship and support. In particular Rob Walther, our Treasurer, whose careful financial steer and generosity is most warmly appreciated. Our fundraising lead lies with Allan Westray, from whose sound experience we benefit hugely. We were joined by a new Trustee, Sue Wardell CBE, who brings to the Board a wealth of experience of international development and Africa.

In 2018 we will be marking 20 years of dedicated effort by many people to enhance the education and life chances of African children. The words of Moso Ranoosi, our Project and Reading Officer in Lesotho, when we recruited a second staff member there, reflect both the past 20 years' work and look forward to the next:

"It is a very strong team of energetic young minds who are ready to serve School Aid with passion"

In the last 20 years we have delivered over 1,700,000 good quality books to over 1100 African schools, reaching 700,000 young learners.

Janis Mowlam

21st February 2018

Trustees Annual Report for the year ended 31 December 2017

School Aid supports schools and communities in southern and eastern Africa in need of educational resources. National governments are working towards universal primary and secondary education by providing school buildings and abolishing school fees for primary children but educational resources are limited. Economic and migration difficulties continue to make progress difficult.

We are committed to supporting a self-sustaining Africa where all children have an opportunity to attend nursery, primary, secondary education and beyond. School Aid supports the principle of African schools using locally produced and published books and equipment. However, until this local provision can meet the needs of all school children, we will continue to collect good quality surplus resources from within the UK and supply them to eastern and southern Africa wherever there is a need and wherever the charity is able to set up a reliable, subsidised method of transport.

School Aid is filling the gap in current resources and encouraging a sustainable future.

Principle objects and activities

The principle objects and activities of School Aid are to provide reading and reference books and educational materials to some of the most disadvantaged African communities in southern and eastern Africa, to promote literacy and enhance teaching and learning. In doing this we also aim to promote the role of books and educational materials as a sustainable and managed resource within schools and their communities.

We aim to help UK schools, publishers and others to recycle books and surplus educational materials in order to make maximum use of their educational value.

We support links between UK and African schools and so promote global citizenship.

Our main activities involve collecting materials, sorting them according to the needs of the recipient schools and communities in Africa, and arranging transportation for them, at no cost to the recipients.

We aim to enhance the use and impact of books through the creation of reading clubs and, together with local partners, by establishing managed school libraries, for long-term sustainability.

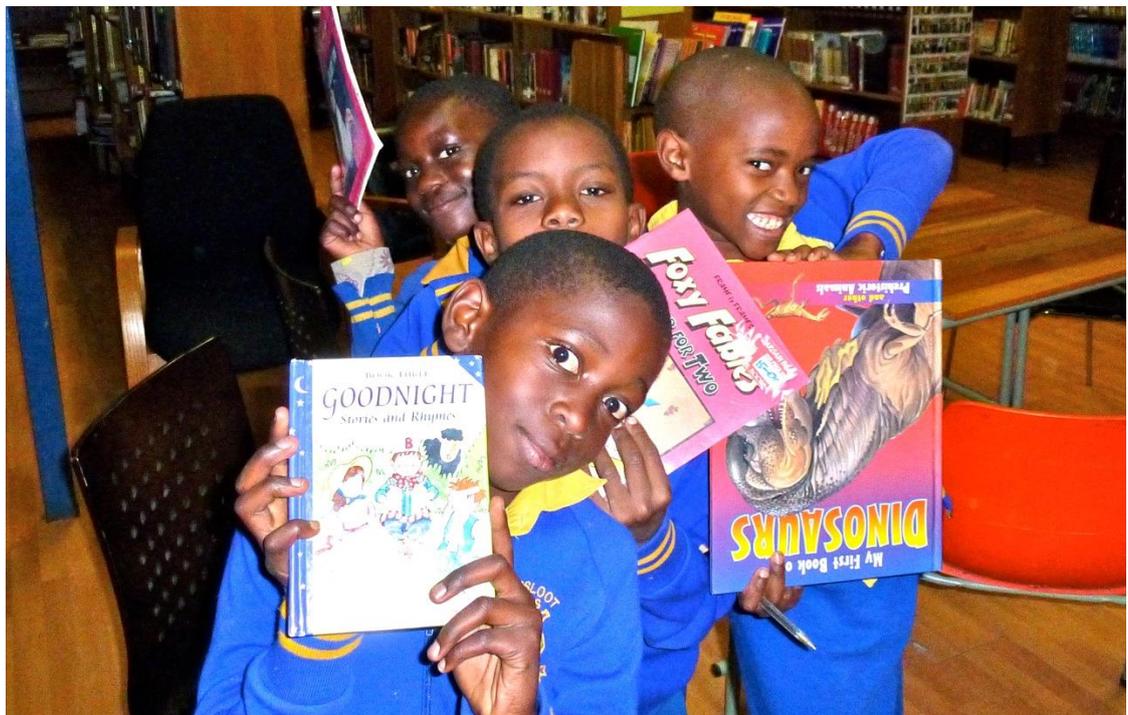
Governance, Structure and Management

School Aid is governed by its Trust Deed and is an unincorporated body registered with the Charity Commissioners. New Trustees are appointed by a resolution of Trustees passed at a special meeting and are inducted by fellow Trustees. In selecting future Trustees, account is taken of the potential benefit of their personal or professional experience to make a contribution to the pursuit of the objects or the management of School Aid.

We are most grateful for the outstanding contribution from our Treasurer Rob Walther. The overall management of finance and fundraising is the responsibility of all the Trustees acting on the recommendations of the Fundraising

Committee, ably chaired by Trustee Allan Westray, and the Treasurer, supported by our volunteer Bookkeeper who is responsible for the day-to-day control of finances. We are most grateful to Christine Hillis for taking on this responsible work. The management of operations is also the responsibility of all the Trustees and the Executive Committee, consisting of a number of Trustees and the General Manager, Clare Junak. This committee deals with planning and current issues and also makes policy recommendations to the Trustees.

The Trustees are satisfied that there are updated policies in place or developed to control any identified risks of significance to School Aid. The General Manager has continued to maintain and report on all relevant policies.



Achievements in 2017

In the UK we started the year with an intense period of recruitment followed by induction training for a number of part-time positions. A new Project and Reading Officer in Malawi, a new Fundraising Manager, a new Marketing Manager, and a new PR and Social Media role were introduced – all posts were efficiently filled and we moved into the second quarter of 2017 with fresh minds working to our advantage.

The decision to ship one less container this year than last has proved to be a wise one. It gave our UK operation the flexibility to adapt project by project for each African country as their needs demanded. New book donation sources were found, systems were streamlined and an initiative to produce catalogued, shelf ready library books was successfully implemented.

In Africa we saw extensive and detailed project growth. The usual challenges were met efficiently with the help of good governance, enabling School Aid to respond quickly to the needs of its beneficiaries. This ability continues to be one of our greatest strengths.

We achieved 100% of our 2017 shipping targets – the 8 shipments sent 162,960 books to 132 schools, reaching 106,840 children.



African Summary

Michael Makwela was appointed as School Aid's first Africa Programme Manager, having previously held the role of South Africa Project Manager. Michael Makwela was a volunteer at Diepsloot Primary School after graduating in Information Sciences from the University of Limpopo. His primary role is to give consistent support to staff and projects across all African countries. He will be working closely with our Africa Project Managers giving assistance to the launch of School Aid's library programme in Malawi and Lesotho. His first task was to prepare the induction process for the appointment of Lunga Ngadolo who is now responsible for the administration of projects for our sister organisation, School Aid South Africa.

School Aid benefits greatly from sponsorship of services and from partnerships that allow our combined efforts to have greater impact.

Libraries

Sustainable Libraries - Year 4

2017 saw the conclusion of School Aid's three-year plan of financial support for 6 libraries in Johannesburg. All 6 have signed a new memorandum of agreement (MOA) which formalises their continued commitment to the development of their libraries, and demonstrates their eagerness to continue working with School Aid and our partner for school libraries, The Bookery. Our post-financial support includes:

- Annual donation of library books
- Continued participation in Library Assistant cluster meetings
- Continued participation in Principal cluster meetings
- Library Assistant Training

The decision to commit school funds to library assistant stipends clearly demonstrates the impact that a library and library assistant has on literacy development and learners.

New Libraries - 2017

2 new fully refurbished libraries were opened this year in South Africa.

The first, Kewtown Primary School in Athlone Cape Town, was a collaboration of a number of organisations including our long term partner Shine. School Aid attended the launch on November 8th of its combined library and learning centre which included a dedicated area for one-to-one literacy learning.

The second library refurbishment was at Prudens Secondary School, Johannesburg.



2017 Monitoring and Evaluation of Libraries

School Aid has worked hard during 2017 to refine the collation process of library data enabling us to review and target library development activities more effectively. The results from our 6 current PCF funded school libraries show that our work is reaching thousands of children on a weekly basis:

- 633 classes visited our libraries this year
- 16019 books were borrowed from the libraries
- 256 teachers used our libraries for lesson preparation
- 19350 children visits were made to the libraries outside of class visits

School Aid has worked hard during 2017 to refine the collation process of library data enabling us to review and target library development activities more effectively.

Library Cluster Meetings

Hosting cluster meetings has become an important part of our African work. The ability to bring together library assistants to network and for training opportunities is extremely valuable. School Principals have their own cluster meetings where they can meet with other education experts and help to influence literacy development at a senior and government level. We intend to continue to develop this important tool.

School Aid South Africa (SASA)

Mirroring the UK library programme, SASA successfully secured funding in 2016/17 for 6 new libraries and library assistants. The Africa Programme Manager has helped SASA deliver these libraries, train and mentor the library assistants, and collate and share their library results. In 2017 SASA has attracted funding from Liberty Financial Services Group for a further 4 libraries.

Malawi

Moses Banda was appointed in January as our Malawi Project and Reading Officer. His role is to run primary level reading clubs in identified local schools. He also tests the learners, and compares their results against those recorded in September 2016. The results showed that literacy skills had improved, rising one or more test levels:

- 45% of the learners at Nesenga Primary School improved their literacy skills
- 53% at Matonda Primary School improved their literacy skills



Experience has enabled us to tailor our reading club format to meet the needs and demands in each country more closely. Learners, teachers, schools and governing education departments all have differing requirements which we are now better able to meet.

Lesotho

Moso Ranoosi, our Project and Reading Officer, launched our reading clubs at the beginning of 2017 and they have proved a major success. A great deal of work has gone into putting together these programmes from the initial concept design by volunteer educational experts here in the UK, through the club trials and training video production, to the final delivery to school in Lesotho. The results have been very encouraging.

- Average reading club attendance in term one was 95%
- A marked improvement in enthusiasm, participation, confidence, and reading fluency was experienced
- The first 5 clubs operated again for the second term of 2017, two of which were run independently and the remaining three receiving weekly support from Moso.
- Two new clubs were rolled out attracting a further 144 children
- A total of 264 learners attended these clubs in 2017

Moso Ranoosi has also paired up with a local bike club, Future Stars, and introduced holiday time reading clubs as a winding down session after a morning of trail biking. This proved to be an astute move – over six days, 207 children and teenagers attended his club



Tanzania – East African Representative Josh Palfreman

Discussions took place in the last quarter of 2017 with UK-based charity Standing Voice. The aim in 2018 is to work in partnership on the development and launch of our first Tanzanian library project, whilst continuing to resource under-privileged schools in the Bagamoyo area, north of Dar es Salaam.

Case studies

Monitoring and evaluation is an essential part of every School Aid programme. To further support our statistics, we have begun a series of long-running case studies which aim to follow the educational development of a few selected learners over a number of years. These are case studies of children we have come to know either through one of our reading clubs, or as a user of our libraries.



UK Summary

The School Aid UK warehouse is a busy working environment, and there were many events and activities in 2017 managed by volunteers and staff alike:

- Tom Broom was interviewed on Wycombe Swan Radio Station.
- School Aid attended a meeting with The Rt Hon. the Lord Bates, Minister of State in the Department for International Development. Also attending was Mr. Ian Attfield the Senior Education Adviser for DFID.
- Launch of School Aid Reading Club training video.
- Two Volunteers' communication weeks – four morning presentations reported to Volunteers and local supporters.
- Review of how School Aid cares for, recruits and retains volunteers.
- School Aid officially linked with Brand South Africa, helping to bring awareness and the opportunity to donate books to a new and wide ranging readership.
- School Run fundraising event.
- Summer Holiday Open Days saw 30+ children and their parents packing at School Aid.
- Film Night fundraising event
- Bridge Drive fundraising event



School Aid was nominated for the Queen's Award for Voluntary Service in recognition of its work in the local community.

Schools outreach

School Aid continues to have excellent links with a large number of UK schools who repeatedly donate to, fundraise for and support our work. This year The School Run fundraising event linked up with Gayhurst School to host an Inter-school cross country competition.



Fundraising Summary

Heather Reid joined School Aid in February as our Fundraising and Development Manager. Heather brings a wealth of fundraising experience to School Aid having previously successfully secured significant funding from industry, government and individuals including the introduction of a high net worth individuals' scheme for the National Motor Museum Trust (charity) and Beaulieu Enterprises Ltd. Heather Reid worked on a number of projects in 2017 that included:

- Group mailing to 29 small and medium sized trusts
- Submitting 4 individually tailored grant applications
- The successful management of The Big Give Christmas Challenge which raised £33,923
- Launch of the Buy a Book webpage, an ongoing fundraising initiative
- Development of School Aid's donor care programme

Community Fundraising Committee (CFC)

This volunteer run committee continue to host successful events for School Aid including:

- Film Night at the National Film and Television School
 - Bridge Day at Chalfont St Peter Community Centre
 - Annual School Run
-



Future Plans

We will continue to develop partnerships with organisations that deliver literacy benefits direct to the learners in our focus countries. Through the continued development of our school libraries and reading clubs and by linking in partnership with other organisations, we will increase School Aid's impact and ensure that our donated books are used to maximum benefit.

To encourage African students and schools to embrace a reading culture and improve their literacy skills requires an understanding of the obstacles faced. School Aid is committed to developing its monitoring and evaluation methods, with specific emphasis being placed on evaluating our work in school libraries, to enable us to meet the needs of our beneficiaries and African partners.

In 2018 School Aid will:

- establish more school libraries in Africa
- recruit, train and mentor more library assistants
- expand our new primary school reading clubs in Lesotho
- continue to refine our monitoring and evaluation of our work to include child specific case studies

Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Reserves and Investment Policy

It is the Trustees' policy to maintain, if possible, a balance on unrestricted funds, which equates to approximately six months' payment of operating costs to cover the uneven receipt of grants, and emergency situations that may arise from time to time. Our funds are held partly on bank current account for immediate need with the major balance on deposit with COIF Charities Deposit Fund.

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Reporting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.



Statement of Financial Activities for the year ended 31st December 2017

	note	Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000	Total funds 2016 £000
INCOME ON:					
Donations and legacies	2	442,513	2,500	445,013	432,457
Other trading activities	3	8,434	-	8,434	3,195
Investments	4	529	-	529	682
Other income		-	-	-	278
TOTAL INCOME:		451,476	2,500	453,976	436,612
EXPENDITURE ON:					
Raising funds		19,864	-	19,864	15,823
Charitable expenditure	6	428,598	2,500	431,098	397,364
TOTAL EXPENDITURE	7	448,462	2,500	450,962	413,487
NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES		3,014	-	3,014	23,425
NET MOVEMENT IN FUNDS		3,014	-	3,014	23,425
RECONCILIATION IN FUNDS:					
Total funds brought forward		238,741	-	238,741	215,316
TOTAL FUNDS CARRIED FORWARD		241,755	-	241,755	238,741

The notes on page 18 to 29 form part of these financial statements.

Balance Sheet as at 31st December 2017

	note	£000	2017 £000	2016 £000
FIXED ASSETS				
Tangible assets	10		-	-
CURRENT ASSETS				
Debtors	11	12,184		10,685
Cash at bank and in hand		235,285		233,833
		<u>247,469</u>		<u>244,518</u>
CREDITORS:				
Amount falling due within one year	12	(5,714)	-	(5,777)
NET CURRENT ASSETS			<u>241,755</u>	<u>238,741</u>
NET ASSETS			<u>241,755</u>	<u>238,741</u>
CHARITY FUNDS				
Unrestricted funds			241,755	238,741
TOTAL FUNDS			241,755	238,741

The financial statements were approved by the Trustees on 4th April 2018 and signed on their behalf by Rob Walther.

The notes on pages 18 to 29 form part of these financial statements.

Notes to the Financial Statements

1. ACCOUNTING POLICIES

1.1. Basis on preparation of financial statements

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical costs convention with items recognised at cost of transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2001.

School Aid constitutes a public benefit entity as defined by FRS 102.

1.2. Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have

been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3. Expenditure

Expenditure is recognised once there is legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in the settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

1.4. Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Motor vehicles - 25% straight line

1.5. Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.6. Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are value at the amount prepaid net of and trade discounts due.

1.7. Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition of opening of the deposit or similar account.

1.8. Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probably that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.9. Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost using the effective interest method.

1.10. Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.11. Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not be designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charge against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. INCOME FROM DONATION AND LEGACIES

	Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000	Total funds 2016 £000
Donations	212,824	2,500	215,324	217,143
Grants	229,689	-	229,689	215,314
Total donations and legacies	442,513	2,500	445,013	432,457
<i>TOTAL 2016:</i>	<i>431,957</i>	<i>500</i>	<i>432,457</i>	

3. FUNDRAISING INCOME

	Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000	Total funds 2016 £000
Other Fundraising	8,434	-	8,434	3,195
<i>TOTAL 2016:</i>	<i>3,195</i>	<i>-</i>	<i>3,195</i>	

4. INVESTMENT INCOME

	Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000	<i>Total funds 2016 £000</i>
Interest received	529	-	529	682
	<hr/>			
TOTAL 2016:	682	-	682	
	<hr/>			

5. DIRECT COSTS

	Activities	Total 2017 £000	Total 2016 £000
Warehouse costs	52,631	52,631	26,536
Donated services and facilities	168,293	168,293	130,176
Container rental and transportation	-	-	31,030
Admin and office	11,964	11,964	15,725
Library costs	32,597	32,597	45,315
Van running	2,189	2,189	1,822
Travelling in the UK	6,380	6,380	-
Travelling overseas	1,194	1,194	5,326
Website	4,250	4,250	2,835
Miscellaneous	954	954	869
Insurance	1,498	1,498	1,458
Marketing and meetings	12,043	12,043	13,049
Equipment hire	3,744	3,744	3,744
Wages and salaries	119,440	119,440	107,812
National Insurance	7,601	7,601	6,977
Pension cost	3,980	3,980	2,350
	428,758	428,758	395,024
At 31 December 2016		395,024	395,024

6. GOVERNANCE COSTS

	Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000	<i>Total funds 2016 £000</i>
Independent examination fees	2,340	-	2,340	2,340

7. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs 2017 £000	Other costs 2017 £000	Total 2017 £000	<i>Total 2016 £000</i>
Expenditure on raising voluntary income	-	19,864	19,864	15,823
Costs of generating funds	-	19,864	19,864	15,823
Direct costs	131,021	297,737	428,758	395,024
Expenditure on governance	-	2,340	2,340	2,340
	131,021	319,941	450,962	<i>413,187</i>
TOTAL 2016	117,140	296,047	413,187	

8. NET INCOME/(EXPENDITURE)

During the year, no Trustees received any remuneration (2016 – £NIL).

During the year, no Trustees received any benefits in kind (2016 – £NIL).

During the year, no Trustees received any reimbursement of expenses (2016 - £NIL).

9. STAFF COSTS

Staff cost were as follows:

	2017	2016
	£000	£000
Wages and salaries	119,440	<i>107,813</i>
Social security costs	7,601	<i>6,977</i>
Other pension costs	3,980	<i>2,350</i>
Independent examination fees	131,021	<i>117,140</i>

The average number of persons employed by the charity during the year was as follow:

	2017	2016
	No.	No.
	4	4

No employee received remuneration amount to more than £60,000 in either year.

Remuneration and benefits received by key management personnel during the year was £51,000 (2016: £51,000).

10.TANGIBLE FIXED ASSETS

	Motor vehicles £000
Costs	
At 1 January 2017 and 31 December 2017	17,388
Depreciation	
At 1 January 2017 and 31 December 2017	17,388
Net book value	
At 31 December 2017	-
<i>At 31 December</i>	-

11.DEBTORS

	2017 £000	2016 £000
Trade debtors	12,184	10,685

12.CREDITORS: (Amounts falling due within one year)

	2017 £000	2016 £000
Trade creditors	5,714	5,777

13.STATEMENT OF FUNDS

	Balance at 1 January 2017 £000	Income 2017 £000	Expenditure 2017 £000	Balance at 31 December 2016 £000
Unrestricted funds				
General Funds – all funds	238,741	451,476	(448,462)	241,755
Restricted Funds				
National Grid	-	500	(500)	-
Rotary Club	-	2,000	(2,000)	-
	-	2,500	(2,500)	-
Total of Funds	238,741	453,976	(450,962)	241,755

STATEMENT OF FUNDS – PRIOR YEAR

	<i>Balance at 1 January 2016 £000</i>	<i>Income £000</i>	<i>Expenditure £000</i>	<i>Gains/ (Losses) £000</i>	<i>Balance at 31 December 2016 £000</i>
Unrestricted funds					
General Funds – all funds	215,316	436,112	(412,687)	-	238,741
	215,316	436,112	(412,687)	-	238,741
Restricted funds					
Lions	-	500	(500)	-	-
	-	500	(500)	-	-
Total funds	215,316	436,612	(413,187)	-	238,741

SUMMARY OF FUNDS – CURRENT YEAR

	Balance at 1 January 2017 £000	Income £000	Expenditure £000	Balance at 31 December 2016 £000
General funds	238,741	451,476	(448,462)	241,755
Restricted funds	-	2,500	(2,500)	-
	238,741	453,976	(450,962)	241,755

SUMMARY OF FUNDS – PRIOR YEAR

	<i>Balance at 1 January 2017 £000</i>	<i>Income £000</i>	<i>Expenditure £000</i>	<i>Balance at 31 December 2016 £000</i>
General funds	215,316	436,112	(412,687)	238,741
Restricted funds	-	500	(500)	-
	215,316	436,612	(413,187)	238,741

14.ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS – PRIOR YEAR

	Unrestricted funds 2017 £000	Restricted funds 2017 £000	Total funds 2017 £000
Current assets	247,469	-	247,469
Creditors due within one year	(5,714)	-	(5,714)
	241,755	-	241,755

ANALYSIS OF NET ASSETS BETWEEN FUNDS – CURRENT YEAR

	<i>Unrestricted funds 2017 £000</i>	<i>Restricted funds 2017 £000</i>	<i>Total funds 2017 £000</i>
Current assets	244,518	-	244,518
Creditors due within one year	(5,777)	-	(5,777)
	238,741	-	238,741

Investors and Supporters

We wish to thank the organisations and individuals listed below who have invested significantly in our work and without whose support our educational materials would not reach children in Africa:

Corporate Sponsorship

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The Rotary Club of Chesham
The Rotary Club of Gerrards Cross and
Chalfont St Peter
The Rotary Club of Launceston
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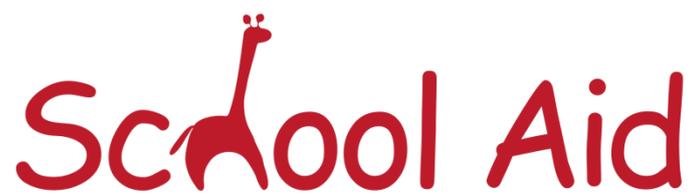
The N Smith Charitable Settlement
The Oakdale Trust
The Peter Cundill Foundation
The Treebeard Trust
The Waterloo Foundation

We also wish to thank the many other supporters, especially schools, for their commitment and generosity during the past year.

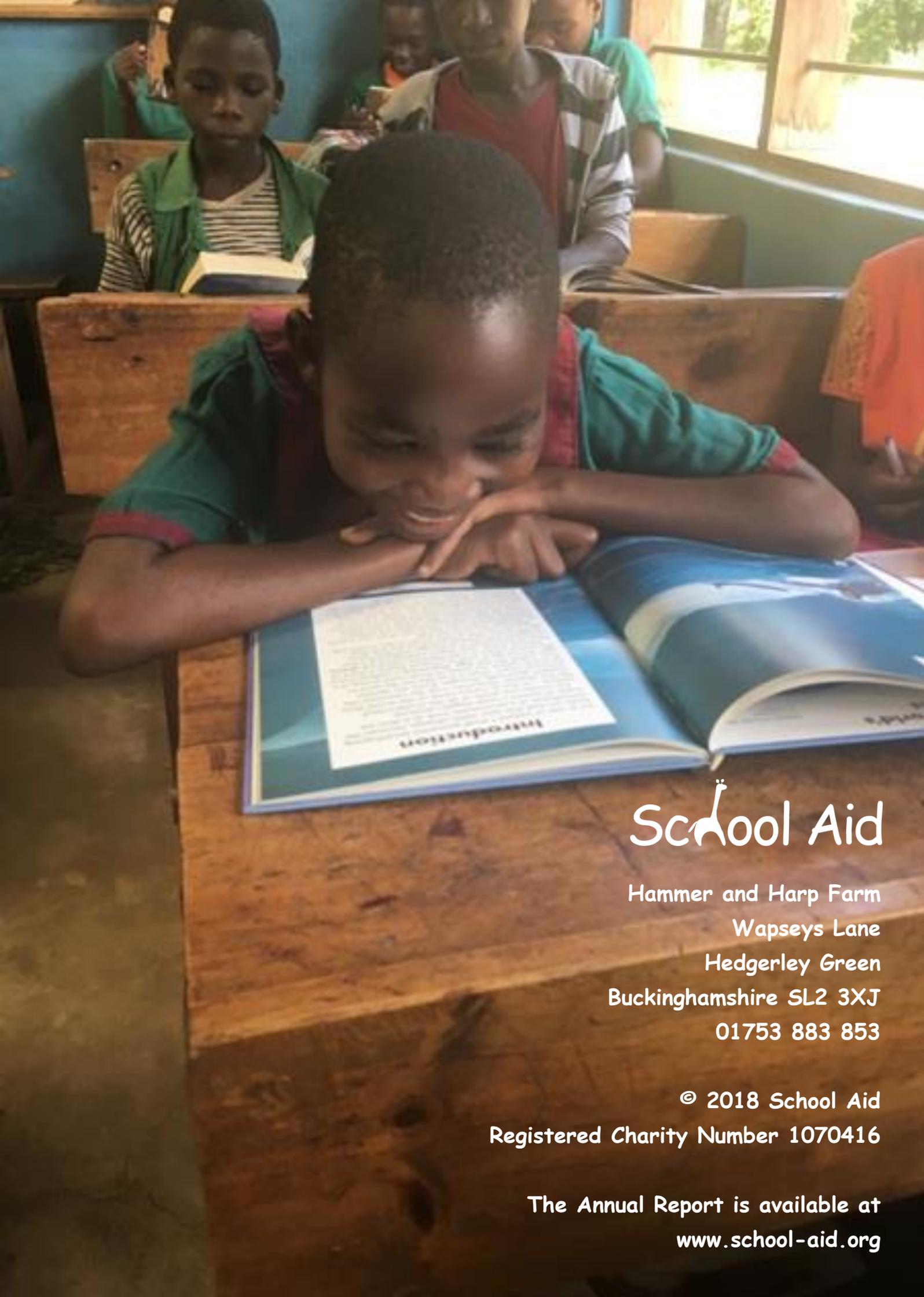
We particularly wish to thank our volunteers in Africa and the UK for the many hours of work contributed week after week to ensure that School Aid's mission is fulfilled.

School Aid supports schools and communities in southern and eastern Africa where the need for books is most acute.

Using donated educational resources, we provide library development and targeted literacy programmes which we design alongside local educational policies to enhance teaching and promote learning.



School Aid



School Aid

Hammer and Harp Farm
Wapseys Lane
Hedgerley Green
Buckinghamshire SL2 3XJ
01753 883 853

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The Annual Report is available at
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